

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**Committee of the Whole Meeting**  
**Thursday, May 19, 2011**

The committee of the whole of the State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at Huntington's Grill in Jackson and then reconvened at 7:10 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on Thursday, May 19, 2011.

**Members present:** Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice Chairman; Ms. Toni Cooley; Mr. Max Huey; Mr. Bobby Steinriede; and Mr. Ed Perry.

**SBCJC Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, and Mrs. Cynthia Jiles.

**CALL TO ORDER**

Chairman Bubba Hudspeth called the meeting to order at 7:10 p.m. He welcomed all Board members and asked Dr. Clark to provide his report.

Dr. Clark reported to the Board that the Trustee Conference will be held July 8<sup>th</sup> and 9<sup>th</sup> at the Beau Rivage in Biloxi, Mississippi. On Friday, Dr. Clark will present two action items: (1) request Board approval of three job descriptions and (2) request Board action on a new SBCJC logo to represent the "Mississippi State Community College Board."

Dr. Clark reported to the Board that the Commission on Proprietary Schools and Colleges will meet Tuesday, May 24<sup>th</sup> at 9:00 a.m. to address final approval of the proposed fee schedule. The Board will also hold a special teleconference at 10:00 a.m. Tuesday, May 24<sup>th</sup> to address the Commission on Proprietary Schools and Colleges' recommendation.

He concluded his report.

Dr. Shawn Mackey reported that he would present two action items for approval. He will also present the standard workforce report, the updated WET Funds report and the Grants report.

He concluded his report.

Dr. Clark reported that the Board will be asked by Dr. Haynes to vote to reappoint two members to the Commission on Proprietary Schools and Colleges: Mr. Otis Stanford (District 2) and Mr. Donald Benjamin (District 1).

Dr. Joan Haynes will provide a report on the Commission on Proprietary Schools and Colleges' meeting held on April 21<sup>st</sup>; programmatic information; fiscal reports from February 17<sup>th</sup> through April 21<sup>st</sup>; a fee summary; and a report on the Complete College America Completion Innovation Grant, a joint grant with IHL.

She concluded her report.

Dr. Debra West reported that she does not have any action items to present to the Board.

She concluded her report.

Mrs. Deborah Gilbert reported that she will present the following items at the Friday meeting:

**Attachment 1** is the approval request for the Education Enhancement Fund Disbursements out

of Fund 4080 in the amount of \$2,742,508.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,554,620.00, effective May 31, 2011. This will require approval.

**Attachment 2** is the update on Education Enhancement Funds. This is for informational purposes only and does not require approval.

**Attachments 3a and 3b** are the Financial Statements for Funds 2291 and Special Funds as of April 30, 2011. Attachment 4a is general fund information and Attachment 4b is special fund information. This does not require approval.

**Attachment 4** is the approval request for the FY 2012 Administrative Budget. This will require approval.

**Attachment 5a and 5b** are approval requests for the FY 2012 "Z1" forms for the support and administration budgets. This will require approval.

**Attachment 6** is the guideline for administration of associate degree nursing support for FY 2012. This will require approval.

**Attachment 7** is the guideline for the disbursement of advanced training center funds for FY 2012. This will require approval.

**Attachment 8** is the guideline for disbursement of Education Technology Funds for FY 2012. This will require approval.

**Attachment 9** is the schedule of FY 2012 disbursements. This will require approval.

**Attachment 10a and 10b** are reviews of the FY 2013 support and administration budget requests. These do not require approval.

**Attachment 11a and 11b** are purchasing approvals over \$25,000. These will require approval.

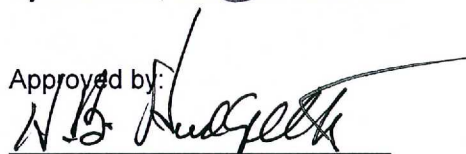
Mrs. Gilbert concluded her report.

There being no other business, Chairman Hudspeth adjourned the meeting at 7:50 p.m.

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mr. Bubba Hudspeth, Chairman

  
Dr. Eric Clark, Executive Director